

**Date:** September 8, 2021

## JOB OPPORTUNITY – Analyst (Calgary Based)

---

We have a rare and exciting opportunity to get your career started in Venture Capital as an Analyst at Yaletown Partners supporting Accelerate Fund III which we manage in partnership with the A100.

**About Yaletown** | <https://yaletown.com/>

Yaletown Partners is a leading Canadian investor dedicated to closing the scale-up capital gap and focused on the Intelligent Industry opportunity. We invest in emerging-growth companies that enhance sustainability and productivity for industrial and enterprise customers. Our investments enable the application of data and technologies to digitally transform traditional industries, drive innovation, create operational efficiencies and reduce the impact of climate change. In 2017, Yaletown received the CVCA's Venture Capital Deal of the Year award for its investment in Bit Stew Systems, Canada's largest venture financed exit of 2016. Backed by leading institutional investors, including pension funds, and a network of successful technology entrepreneurs, Yaletown has offices in Vancouver, Calgary, Toronto, and Montreal.

**About the A100** | <https://www.thea100.org/>

A100 members expand networks, connect people, and share experiences to help drive lasting diversification of Alberta's economy. The A100 is a non-profit, member-driven organization helping the next generation of Alberta tech entrepreneurs thrive by supporting and creating grassroots initiatives, advising, and investing in Alberta tech startups. Start Alberta helps entrepreneurs access smart capital and ecosystem intelligence to grow their companies into internationally scalable ventures.

**About Accelerate Fund** | <https://www.acceleratefund.ca/>

Accelerate Fund is an early-stage angel co-investment fund in Alberta. We co-invest alongside angel investors in financing rounds and will typically invest up to \$500,000 on the same terms and conditions as private investors. We work with formal angel groups, super-angels, family funds, and individual angel investors. Accelerate Fund III invests in private, early-stage Alberta companies in knowledge-based industries including information and communications technology, clean and energy technology, as well as life sciences, agriculture, and biotech. Accelerate Funds II and III are managed by Yaletown Partners with the support of The A100. Alberta Enterprise Corporation is Accelerate Fund II and III's lead Limited Partner.

### **Job Description:**

Reporting to the Investment Manager for Accelerate Fund III, Yaletown is seeking an Analyst based out of Calgary, AB to join its investment team and be part of our growing Alberta presence.

As an Analyst, you will be involved in all components of the portfolio management, reporting and investment process, primarily supporting the Alberta investment team and secondarily supporting the Vancouver office. You will manage information relationships with existing portfolio companies, support with portfolio management and planning, regular client reporting, and diligence for new investments. Networking (both virtually and in-person) within the Calgary startup community will be essential as part of your responsibilities in actively generating deal flow for Accelerate Fund III and developing industry-wide relationships. Activities may also include attending conferences and trade shows, fostering and maintaining relationships with management teams, with portfolio company management teams, participating in panel discussions, and meeting with various industry participants.

Some travel may be required, subject to safety protocols.

Starting salary range: \$60,000 - \$70,000 annually commensurate with experience with the opportunity for variable compensation and advancement within Yaletown based on performance. Yaletown also provides a health benefits package once the probationary period has been completed.

Start date is negotiable up to December 1, 2021.

**Qualifications:**

The ideal candidate will have:

- 2+ years of relevant experience in the investment industry (private or public), or notable operational experience in one or more early-stage technology companies. High quality, detailed academic experience and relevant coursework will be given credit in lieu of work experience.
- A basic understanding of and interest in Yaletown's investment sector themes, including digital transformation, and the Intelligent Industry (see <https://yaletown.com/insights/>) ; and
- Experience and exposure to investing activities such as:
  - Evaluating strategy, business models, scalability, and overall suitability for venture financing
  - Business case development and presentation (includes market research, investment analysis, valuation, etc.)
  - Negotiations
  - Business writing and reporting to stakeholders
  - Financial statement analysis;
  - Basic financial modeling;
  - Transaction understanding and analysis;
  - Growing early-stage startup operations (e.g. raising capital, process creation, hiring talent);
  - Effective networking

Additional characteristics that will help the candidate be successful in this role include collaborating well in a remote team-based environment, able to proactively plan and structure your workday, handling multiple stakeholders' needs and communications, demonstrated leadership of self and others, and self-driven initiative.

**Application Process:**

At Yaletown, we are committed to diversity and equitable access to employment opportunities based on ability. We welcome applications from all interested parties.

Your application should include:

- Resume.
- Cover letter outlining why you are interested in a career in Venture Capital and what your experience brings to the Analyst position and team.
- Summary of relevant academic courses if you are a recent graduate with limited work experience.
- References will only be requested of candidates that successfully qualify at the final selection phase.

Please submit your application, to [info@acceleratefund.ca](mailto:info@acceleratefund.ca) and include your name as well as "Calgary Analyst Application" in the subject line.

Applications will be accepted until midnight MDT, September 24, 2021. Select applicants will be contacted for next steps by September 30, 2021. The selection process consists of a first interview with the Investment Manager; successful candidates moving forward to a short case study, and then a final interview with the other team members.

We thank all interested applicants. Again, please note that only those under consideration will be contacted.